



Internship agreement : Copy for the student

Internship agreement :

Article 1 : Aim of the agreement

The aim of this agreement is to set up, for the benefit of the designated student, training periods in a workplace abroad, within the context of vocational training.

The present agreement sets out the general conditions regulating the relations between:

Ecole Spéciale d'Architecture (ESA) represented by **the Head of School Odile Decq, and the company (or organization) :**

.....
company's field of expertise:

.....
Address.....
Telephone.....
Fax.....
e-mail.....

The internship concerns **the student :**

Name.....
Address.....
Telephone.....
Grade of studies.....

Article 2 : Internship period

The training period has to take place in the framework of an academic year.

From..... to

All trainees are subject to legal daily and weekly working hours in force of the host country.

Working hours (weekly) :

Article 3 : Status of the intern

The student retains his student status during the whole internship period. He remains under the authority and responsibility of the Head of School.

Name of the teacher responsible for monitoring the student and for the subject taught :

Article 4 : Social security contributions

The student will keep the benefit of the French national security insurance, as indicated in Article L.412.2b of the French New Social Security Code.

He also benefits from a work injury insurance provided by the school, since the internship is compulsory and is considered as an implementation in the labor world of the knowledge he acquired at the school.

In case of work injury, the company is responsible for filing a work injury claim, and for immediately transferring it to the school that must co-sign and mail it within 48 hours to the social security center in which the student is registered.

This insurance covers the risk of injuries occurring: at the place of work, during the back and forth journey between the intern's dwelling place and the place of work, during the back and forth journey between the university and the place of work.

The student certifies that he holds a personal insurance policy covering his civil liability for the time of the internship. (for possible accidents that have no link with the company's activities.)

He shall mention below the name of his insurance company:

.....

The insurance policy number:.....covers the student's civil liability for any physical, material and immaterial damage he may cause to a third party during the internship.

Article 5 : Financial prerequisites

As no specific efficiency is imposed to the student, it is obvious he is not entitled to demand a salary. However if the company finds a professional interest in the student's participation, he may receive payment at the company's discretion.

Article 6 : Intern's duties

During the internship, the student shall be subject to company regulations, especially with respect to working hours. In case of non-compliance with

company regulations, the director of the company reserves the right to put an end to the student's internship, after informing ESA.

The intern student pledges not to use, under any circumstances, any information about the company that he may have acquired during the internship, nor to communicate it to a third party, nor to publish it, even after the end of the training period, except the formal agreement of the company.

Article 7 : Company's duties

If the training does not correspond to the commitments made by the company within the framework of the present agreement, ESA may bring the internship to an end by denouncing the agreement.

Beforehand, ESA shall inform the person responsible in the company, who shall acknowledge receipt of this information.

Article 8 : Activities of the student

Practical activities to be carried out in the host company or organisation:

The trainee is involved in the activities of the host company, which have a direct link with his studies

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.....

Date :

Name and signature of the student :

Name,signature and official stamp of the company :

Name and signature of the studio teacher :

Signature ESA
Lucie Porchon :



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